



**Lake Norman Charter Board Meeting**  
**December Open Board Meeting Minutes**  
**December 3, 2020**  
**07:00 PM Eastern Time (US and Canada)**

General Meeting

Attending: Shannon Stein-superintendent, Rick Buckler, Jennifer Johnson, Jared Tilley, Stephanie Painter, Leslie Fogarty, Ridgley Chapman, Amy Carr, Greg Kilpatrick, Elizabeth Timkovich

Meeting called to order at 7:00 PM by Rick Buckler

Approval of Minutes

***Motion to approve the November 2020 minutes by Leslie Fogarty; Amy Carr seconds; motion carries.***

***Motion to approve the October Closed Session minutes by Amy Carr; Leslie Fogarty seconds; motion carries.***

***Motion to approve the November Closed Session minutes by Leslie Fogarty; Ridgley Chapman seconds; motion carries.***

**I. PTO/Athletic Update:**

- Cookie Walk will not happen this season because of the pandemic.
- PTO will do the holiday staff gifting. These will be distributed prior to the holiday break. The collections will come from the families via a PayPal button and will be divided into equal parts and they will be Target gift cards because they were received well last year. They will need a list of staff from principals.
- Spring 2021 they will resume staff luncheons, but they are prepared to do this in an outside space if needed. Lunches are going well at all three campuses and are seeing an increase in ordering.
- Volleyball and cross-country have started smoothly.
- Swimming started season last Monday and will have first meet December 10. Basketball and cheerleading will begin soon as well.

**II. School/State Update:** We have finished getting all of the grants submitted that have come through from NCDPI. We will apply for the NCDHSS grant for rapid antigen school based testing. We are one of 20 schools who were invited to meet for the pilot for this because of the measures we are taking and procedures we have in place.

**III. Financial Update**

A. Budget: November 10 the finance committee held the semi-annual investor call and a call with S&P Global for annual bond rating review. Both went well. They will have a decision about rating by mid-December and there were no follow up questions posed yet.

B. COVID Funding: CARES ACT: PRC 164 (\$94,546), PRC 165 (\$14,590)

Governors Emergency Education Relief (GEER) PRC 169 (\$54038) and PRC 170 (\$27019) Still waiting for instructions

CRF: Deadline for spending 12-30-2020 Use it or lose it. We are working on spending it on appropriate items.

- C. 2nd Quarter Budget Amendment: There is a big swing in state revenue. The state funded based on projected enrollment instead of actual enrollment. We got funding for 13 additional students. State and federal COVID funding has been added. The county per pupil rate has been adjusted as well as Knights Kids and busing were taken out since they are not happening at this time.

For expenditures, there was an increase to benefits and instruction. The adjustment to Elevate was added and there is a \$304,368 surplus at this time.

- D. We are issuing a step up salary increase on the December 10 payroll. We are waiting for the S&P Rating call to come mid-December. We will continue to monitor COVID funding. We are still waiting for the guidance on the PPP Forgiveness. We are awaiting approval for the NC Local Government Commission 2019-2020 financial audit.

***Motion to approve 2nd quarter budget amendments by Jared Tilley; seconded by Jennifer Johnson; motion carries.***

#### **IV. Committee Updates:**

- A. Campus Planning/Elevate: The field is complete. The foundation is complete for the press box. All of the progress looks great right now. Elevate has \$837,000 Funds In-Hand currently. We also have more pledges that have just come in as well.
- B. Global Diversity/Inclusion: Implicit Bias and Diversity training is being moved online. Students have been celebrating Native American Heritage month. The HS is going to have a guest speaker come in next month. Last night the HS held a Dialoguing across Differences meeting: Defunding the police conversation including two police officers. DET is continuing at the MS level. Information is continuing to be provided to teachers. ES has been focusing on Native American Heritage month including differences in narrators and characters. HS students on the diversity council have really stepped out and are reaching out via Twitter, and other social media to communicate. The committee will continue to focus on getting support to teachers. MS: Holidays around the World, HS: Game night with different cultures. There was a discussion in the committee about diversifying the staff at LNCS.
- C. Reopening Data Review: The committee met several times this past month. Trends since last month (November 5) Phase 3 has tighter mask mandates, County metrics are unfavorable, Increase in daily COVID cases at 475 versus 215 on 11/1, and there has been an increase in positive percentage moving to 8.9% from 6.2%. There has been an increase in hospitalizations- 205 compared to 128. Testing availability has remained the same. No cases of transmission from teachers to students within the classroom. All exposures or cases at LNC were transmitted outside of the school. Dashboard question: Have there been any trends since we have come back from Thanksgiving over the past few days which might not be on the dashboard. Starting on Monday, Ms. Shipman has been getting several calls and the dashboard will change after everything is confirmed. There will be a correlation between the travel and cases/exposures. She is working with the Health Department to complete contact tracing and gathering evidence about whether or not a case is positive or negative through a formal report. CDC updated information about quarantine periods. How will this affect us? We will wait to see this information in the School Toolbox. We will keep 14 days quarantine until the Toolbox says less. The new county alert system graphic shows Mecklenburg as a lower risk for viral spread.

- i. Staff Survey Data: 91% of the staff responded. Teachers feel the relationships and social emotional support of hybrid is the biggest benefit. The top three concerns were physical health, engaging the asynchronous students, and the teacher workload. 45% at each school felt students were progressing in the curriculum. 32% reported they were neutral. 23% felt hybrid learning was not effective. Teachers (73%) feel they have the resources they need. Parents: 65% responded. Benefits: Social/emotional benefits, physical health of staff and students is a top concern. 60% of the parents feel students are progressing and 19% reported neutral. 71% felt they could manage the logistics for their families; 14% identified that as neutral. The elementary school had 39% very concerned about moving to Plan A and 39% would choose distance learning if they moved to Plan A.
- ii. Current Challenges: There are mixed messages on expectations: State testing (EOG/EOC) are scheduled to occur. AP has the same standards. Colleges have been making adjustments for students across the board.

RECOMMENDATIONS: 2 week remote learning after Winter Break January 5-20. Instruction will follow PLAN C and Wednesday student seminars remotely as well. Students will return to Hybrid on January 21.

***Motion to approve recommendation for remote learning after Winter Break for 2 weeks by Elizabeth Timkovich; seconded by Amy Carr; motion carries.***

#### **IV. New Business:**

- A. High School Registrar Approval: Jane Vizard, who has been with the high school since its opening, is retiring in January 2021. He is recommending Valerie Norris for the position. She has been in the front office and has worked very closely with Jane Vizard. She will be able to step into this position.

***Motion to approve high school registrar as Valerie Norris by Amy Carr; seconded by Ridgely Chapman; motion carries.***

***Motion to adjourn meeting at 8:32PM by Jennifer Johnson; seconded by Elizabeth Timkovich; motion approved.***